

MEAT INDUSTRY TRUST (MIT) BURSARY WORKING COMMITTEE



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Date: _____

Dear: _____

University:.....

Year of study:.....

Degree:.....

POST GRADUATE BURSARY – Progress/Final Report

You are a recipient of the MIT bursary. In order to make the next/final payment of the bursary you are kindly requested to write a progress/final report of your project as stated in the Bursary Agreement.

Report conditions

Deadline for Progress Reports is 15 July, for Final Reports, it is one month after acceptance of a draft thesis/dissertation and a publishable paper signed off by the supervisor. If a publishable paper for whatever reason is not possible, a letter of proof of fulfilling the requirements for a degree.

Payment will be subject to the correct completion of reporting procedures set out hereunder:

- The first payment each year will be subject to submission of proof of registration at the academic institution for the academic year and a written report from the supervisor confirming that the student is qualified to begin or continue with his/her studies:*
- The second payment will be subject to written confirmation by the supervisor to be received not later than 31 July that the student is making satisfactory progress with or can complete his/her studies.*

Report procedures

➤ **Name: Student** : _____

➤ **Name: Supervisor** : _____

➤ **Title of Project¹** : _____

: **Behind schedule**⁵
: **Unsatisfactory**⁵

⁵Provide reason:

Signature : _____

Date: _____

- **SUPERVISOR :** **Good**
- : **Satisfactory**
- : **Behind Schedule**⁶
- : **Unsatisfactory**⁶

⁶Provide reason:

Signature: _____

Date: _____

Remarks⁷:

⁷Highlight problems, constraints and everything that should be brought under attention of the Committee. Both student and supervisor should respond.